

Access Lock & Key Service

34-36 Canterbury Rd, Westbrook, Margate
Kent, CT9 5BN

Tel. 01843-209200

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Email:

sales@alks.co.uk

KEY BLANK AUTHORITY FORM

For the attention of the **PARTS DEPARTMENT**

If there is a problem with this fax please call 01843-209200 or email sales@alks.co.uk

Date _____ Your A/c No. _____ Your Order No. _____

Due to the high value of some keys we operate a pro-rata scale of cutting fees. We will 'insure' your key against accidental damage up to the value indicated on this form for replacement of the key blank only. We reserve the right to replace the key blank within 3 working days at our expense. If we are not able to do so for whatever reason, we will credit the above account to the value indicated on this form. We will not be held responsible for any other losses whatsoever and howsoever incurred. In signing this form you agree to the conditions on this form and to our terms & conditions of business. It is your responsibility to indicate the value of the key as this will be the maximum amount you may claim in the event of any accidental damage to the free issue material. If you are unsure of any of the above please contact our sales team on 01843 209200.

WE HAVE TODAY RECEIVED YOUR BLANK, TYPE: _____

ON WHICH YOU WISH US TO CUT TO KEY NUMBER: _____

Please tick one box below to indicate the value of the blank and one box to indicate how you wish the item to be despatched. Please then complete the authorisation section & return this form to us. If this form is not returned or the keyblank reclaimed within a period of 6 months we reserve the right to dispose of the said keyblank.

Value up to £30 <input type="checkbox"/> cutting fee £7.95 Code = CF03	Value up to £40 <input type="checkbox"/> cutting fee £8.95 Code = CF04	Value up to £50 <input type="checkbox"/> cutting fee £9.95 Code = CF05
Value up to £60 <input type="checkbox"/> cutting fee £10.95 Code = CF06	Value up to £70 <input type="checkbox"/> cutting fee £11.95 Code = CF07	Value up to £80 <input type="checkbox"/> cutting fee £12.95 Code = CF08
Value up to £90 <input type="checkbox"/> cutting fee £13.95 Code = CF09	Value up to £100 <input type="checkbox"/> cutting fee £14.95 Code = CF10	Value up to £150 <input type="checkbox"/> cutting fee £15.95 Code = CF11

Please tick the appropriate box in relation to the value of you key.

SEND BY 1st CLASS MAIL
(No compensation for loss or damage)

SEND BY ROYAL MAIL 24 TRACKED
(Tracked & up to £50 compensation for loss or damage)

SEND BY SPECIAL DELIVERY
(Guaranteed next working day by 1pm & up to £500 compensation for loss or damage)

Authorisation

Signature _____

Name (printed) _____

Position _____

Date _____